

# Out Of Session Access D Block

**\*during non-teaching  
semester weeks\***

Access to the rehearsal rooms and studios are conditional on all WH&S, working and equipment procedures being adhered to at all times. Students requesting this access must meet After Hours Access requirements. Access will only be available if the studios are not being used for other purposes. This form **MUST** be filled out and signed by **BOTH** course Co-Ordinator/Academic Lecturer and Technical Support.

<b>Name:</b>	
<b>Contact Phone No:</b>	
<b>Contact Email:</b>	
<b>Requested Room(s):</b>	

Read the following and sign:

I understand	Access is available Mon – Fri, 9am – 5pm, and is conditional that Musictech staff are present in the building.
	Musictech staff may not be available for technical support.
	I intend to maintain a safe and clean environment, and will reset the room to a clean and tidy state when I leave.
	Bookings will be made via the artsbooking website.
	Access privileges may be withdrawn at anytime if I do not meet or breach WHS requirements, or fail to adhere to the conditions outlined above.

**Course Co-ordinator/Lecturer** .....

**Student Signature:** ..... **Date**.....

*I have read and accept the above conditions for out of teaching session access to D Block Studios. I have gained relevant signatures.*

**Technical Support:** .....

Office Use: Checked In/Entered to Cardax/Gallagher