

# SASS Technical School of Arts and Social Sciences

## WHO TO CONTACT 2020

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### All Resource Requests

Technical staff are responsible for all school resources, equipment and spaces. For any resource related enquires – purchases, off-campus loans, faulty equipment, new computers, etc please contact:

Alan Hughes ([Dtech@scu.edu.au](mailto:Dtech@scu.edu.au)) 0419 217 423

V Block ([Vtech@scu.edu.au](mailto:Vtech@scu.edu.au))

D Block ([Dtech@scu.edu.au](mailto:Dtech@scu.edu.au))

### Computer Assistance

Email, Computer, printer/copier/Equitrak, MS Office Suite, networking, all PC platform, SCU Corporate Information Systems

Lismore/Gold Coast ([servicedesk@scu.edu.au](mailto:servicedesk@scu.edu.au) or #73698)

Coffs Harbour –CHECiT Help Desk ([chec.helpdesk@scu.edu.au](mailto:chec.helpdesk@scu.edu.au)) or #83080

### Creative Specialist computer services: MAC platform only

Audio/Video, VisArts, Music and Media software, SASS databases and calendars, SASS computer labs.

Rodney Douglass ([Dtech@scu.edu.au](mailto:Dtech@scu.edu.au) or [Vtech@scu.edu.au](mailto:Vtech@scu.edu.au)) or

Steve Law - D Block Music ([Dtech@scu.edu.au](mailto:Dtech@scu.edu.au))

### Studio and teaching space support

V Block VisArts Tech ([Vtech@scu.edu.au](mailto:Vtech@scu.edu.au)) #73919

D Block Musictech or #37879 /Media Tech ([Dtech@scu.edu.au](mailto:Dtech@scu.edu.au)) or #73865

SASS technical website <http://artsbooking.scu.edu.au>

**StudioOne29** Bookings and support ([Dtech@scu.edu.au](mailto:Dtech@scu.edu.au)) or #73879

All other SCU teaching spaces and meeting rooms (D1.05, D2.01 and D2.14) ([servicedesk@scu.edu.au](mailto:servicedesk@scu.edu.au)) or #73698

### Keys and Building Access D and V block/ Studio and Lab Bookings

Swipe Card – ([Dtech@scu.edu.au](mailto:Dtech@scu.edu.au)) #73879

Key - Alan Hughes ([Dtech@scu.edu.au](mailto:Dtech@scu.edu.au)) 0419 217 423

### Facilities and Archibus submissions

Air-conditioning, doors, walls, carpets, plumbing, lighting, cleaning etc.

V Block ([Vtech@scu.edu.au](mailto:Vtech@scu.edu.au)) #73919

D Block ([Dtech@scu.edu.au](mailto:Dtech@scu.edu.au)) #73909

**Emergency #3333 – Safety & Security [safety@scu.edu.au](mailto:safety@scu.edu.au) or #73628 or any Security HELP Phone located inside and outside university buildings**